**Majan University College**

**Academic staff - Job profile**

## PREFERENCE FOR OMANIS

**Responsibilities**

The potential candidate is expected to adopt a strategic orientation towards learning and teaching excellence through blended learning, innovative pedagogies, research and contribute to the faculty's strategic initiatives. The responsibilities include:

* delivering lectures, seminars and tutorials using modern teaching & learning pedagogies;
* following student-centered teaching and learning, ensuring student engagement and motivation through deep learning;
* developing and implementing new methods of teaching to reflect changes in research;
* designing, preparing and developing teaching materials;
* assessing students' coursework;
* setting and marking examinations;
* supporting students through a pastoral/advisory role;
* undertaking personal research projects and actively contributing to the institution’s research profile
* undertaking continuous professional development (CPD) and participating in staff training activities;
* undertaking administrative tasks related to the department, such as student admissions, induction programmes, invigilation, mark entry, maintain student attendance records and involvement in committees and boards;
* establishing collaborative links outside the university with industrial, commercial and public organizations.

**Skills and Knowledge**

* expertise in your subject area
* the ability to motivate and inspire students
* the confidence to engage large groups of students both inside and outside of the classroom using a virtual learning environment
* the ability to express yourself clearly in both speaking and writing in English
* organizational skills
* commitment to your own professional development

**Requirements**

* MA degree in the relevant discipline from a recognised University
* Experience desirable, but not essential
* Excellent IT skills and familiarity with recent developments in educational technology
* Excellent classroom interaction skills and interest in innovative pedagogy
* Internationally intelligible pronunciation
* Expected to be able to teach undergraduate courses

**Working Hours**

* The college working hours are from 8:00 am to 4:30 part time classes start from 5:00pm to 8:30 pm.
* Your working hours will vary depending on your duties and responsibilities. You will usually have a work load of 20 hours of teaching per week.

**Remuneration and benefits**

|  |  |  |
| --- | --- | --- |
| **Sl.No.** | **Omanis** | **Non Omanis** |
|  | Not applicable | Tax free salary paid for the position depending on qualification and experience |
|  | Not applicable | Family status (if required) |
|  | Medical coverage | Medical coverage |
|  | 49 days annual leave | 49 days annual leave |
|  | 15 days scholarly activity leave every year | 10 days scholarly activity leave every year |
|  | Not applicable | Return ticket for the candidate and immediate family to home city |
|  | Opportunity to interact with academics from the University of Bedfordshire  | Opportunity to interact with academics from the University of Bedfordshire  |
|  | Work in a multicultural environment  | Work in a multicultural environment  |